

05/08/2018

THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 A.M. May 8, 2018, pursuant to adjournment on May 1, 2018. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Beninga, seconded by Bender, to remove Item 11 – “Brief Presentation from the Office of Equalization;” and remove Item 13 – “Consider a Motion to Authorize the Transfer of \$46,806.34 from the Sheriff's Office Budget (ASN 16500) to the 24/7 Sobriety Budget (ASN 18500).” 5 ayes.

MOTION by Barth, and seconded by Bender, to approve the agenda as amended. 5 ayes.

#### MINUTES APPROVAL

MOTION by Barth, seconded by Karsky, to approve the May 1, 2018, Commission Minutes. 5 ayes.

#### VOUCHERS TO BE PAID

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$2,834,828.85. 5 ayes.

A & B Business Inc	Maintenance Contracts	\$	36.95
A & B Business Inc	Maintenance Contracts	\$	85.18
A & B Business Inc	Office Equipment Repair	\$	78.34
A & B Business Inc	Office Supplies	\$	50.85
A Bar K Inc	Truck Repairs & Maintenance	\$	13.78
Accuracy Inc	Ammunition	\$	645.00
Airgas Usa Llc	Small Tools & Shop Supplies	\$	17.05
Airway Service Inc	Automotive/Small Equipment	\$	22.00
Airway Service Inc	Gas Oil & Diesel	\$	38.95
Airway Service Inc	Gas Oil & Diesel	\$	57.70
Allied Oil & Tire Co	Truck Repairs & Maintenance	\$	29.50
Assoc Of Sd Weed & P	Memberships	\$	150.00
Augustana College As	Miscellaneous Expense	\$	1,937.50
Avera Mckennan	Clinics - Auxiliary Services	\$	9.50
Avera Mckennan	Clinics - Auxiliary Services	\$	94.00
Avera Mckennan	Clinics - Auxiliary Services	\$	41.98
Axis Forensic Toxico	Lab Costs	\$	150.00
Axis Forensic Toxico	Lab Costs	\$	250.00
Axis Forensic Toxico	Lab Costs	\$	200.00
Axis Forensic Toxico	Lab Costs	\$	397.00
Banner Associates In	Architects & Engineers	\$	11,030.50
Benz, Vergil C	Welfare Rent	\$	575.00
Blackstrap Inc	Road Material Inventory	\$	3,848.32
Bob Barker Company I	Child Care Items	\$	373.77
Bradley Goebel	Printing/Forms	\$	44.64
Buthe, Dj	Business Travel	\$	111.00
Butler Machinery Com	Truck Repairs & Maintenance	\$	204.02
Carpenter, Donovan	Business Travel	\$	32.56
Chapelwood Iii Llc	Welfare Rent	\$	600.00
Climate Systems Inc	Heat, Vent & Ac Repairs	\$	153.00
Computer Forensic Re	Professional Services	\$	240.00
Csb Inc	Jury Fees	\$	168.34
Dakota Fluid Power I	Truck Repairs & Maintenance	\$	15.75
Dakota Fluid Power I	Small Tools & Shop Supplies	\$	35.58

05/08/2018

Dakota Lettering Etc	Uniform Allowance	\$	38.00
Dakota Riggers & Too	Bridge Repair & Maintenance	\$	81.56
Dakotaland Autoglass	Automotive/Small Equipment	\$	210.00
Danko Emergency Equi	Maintenance Contracts	\$	822.40
Deitschman, Michael	Hospital Preparedness Grant	\$	2,164.06
Dewey, Craig	Business Travel	\$	171.00
Double H Paving Inc	Snow Removal	\$	1,952.11
Drum Corporation	Truck Repairs & Maintenance	\$	132.19
Drum Corporation	Truck Repairs & Maintenance	\$	58.23
Eh Hospitality Llc	Motels	\$	120.00
Exelon Corporation	Natural Gas	\$	734.74
Exelon Corporation	Natural Gas	\$	3,016.62
First Dakota Nationa	2015 Homeland Security	\$	3,764.75
Fleetpride Inc	Truck Repairs & Maintenance	\$	86.40
Galls Quartermaster	Uniform Allowance	\$	593.00
Gateway Group #2 Llc	Interpreters	\$	90.00
George, Aaron	Welfare Rent	\$	500.00
Golden West	Telephone	\$	69.95
Golden West	Telephone	\$	118.15
Great Western Bank	Welfare Rent	\$	839.20
Guzman, Sandra V	Interpreters	\$	25.00
Guzman, Sandra V	Interpreters	\$	25.00
Guzman, Sandra V	Interpreters	\$	50.00
Guzman, Sandra V	Interpreters	\$	37.50
Guzman, Sandra V	Interpreters	\$	25.00
Haffner, Marvin	Welfare Rent	\$	700.00
Halbur Properties Ll	Welfare Rent	\$	420.00
Heiberger, Cindy	Business Travel	\$	390.24
Heimdal, Marie Ann	Court Reporters	\$	34.20
Heritage Funeral Hom	Burials	\$	2,000.00
High Plains Technolo	Maintenance Contracts	\$	2,113.82
Horn Law Office	Attorney Fees	\$	220.20
Hp Company - Hewlett	Office Supplies	\$	1,680.74
Hp Company - Hewlett	Data Processing Equipment	\$	1,493.11
Hp Company - Hewlett	Store Inventory	\$	657.90
Hp Company - Hewlett	Program Activities	\$	150.00
Humboldt Fire & Ambu	Transportation	\$	300.00
Hyvee Accounts Recei	Pharmacies	\$	42.69
Infrastructure Desig	Architects & Engineers	\$	50,628.26
Infrastructure Mgmt	Architects & Engineers	\$	5,363.63
Interstate Office Pr	Office Supplies	\$	273.75
Interstate Office Pr	Office Supplies	\$	74.61
Interstate Power Sys	Data Processing Supplies	\$	283.20
Isi Llc	Interpreters	\$	80.00
Jimmie L Redlin	Parts Inventory	\$	108.72
Kauffman, David W Ph	Psych Evals	\$	3,658.50
Kennedy, Renee S	Court Reporters	\$	7.60
Kennedy, Renee S	Court Reporters	\$	3,100.00
Kennedy, Renee S	Court Reporters	\$	161.60
Kirschbaum, Mark	Business Travel	\$	47.68
Lacey Rentals Inc	Lease-Rental Agreement	\$	110.00
Leaf Capital Funding	Office Supplies	\$	97.35

05/08/2018

Leaf Capital Funding	Office Supplies	\$	32.45
Ledd Properties Llc	Motels	\$	625.00
Matheson Trigas Inc	Small Tools & Shop Supplies	\$	33.60
Maximum Promotions I	Building Repairs & Maintenance	\$	136.00
Mcgowan, Kevin	Business Travel	\$	35.08
Medstar Paramedic In	Transportation	\$	200.00
Medstar Paramedic In	Transportation	\$	200.00
Medstar Paramedic In	Transportation	\$	200.00
Medstar Paramedic In	Transportation	\$	200.00
Medstar Paramedic In	Transportation	\$	200.00
Microfilm Imaging Sy	Lease-Rental Agreement	\$	365.00
Microfilm Imaging Sy	Lease-Rental Agreement	\$	40.00
Microfilm Imaging Sy	Contract Services	\$	3,169.80
Microfilm Imaging Sy	Furniture & Office Equipment	\$	265.00
Microfilm Imaging Sy	Furniture & Office Equipment	\$	950.00
Miller Funeral Home	Burials	\$	2,000.00
Minnehaha Community	Park & Recreation Material	\$	30.00
Minnehaha Community	Tea-Ellis Range	\$	30.00
Multicultural Center	Interpreters	\$	275.00
Northern States Powe	Electricity	\$	600.54
Oconnor Company	Hhs Maintenance	\$	346.52
Oreilly Auto Parts	Truck Repairs & Maintenance	\$	13.98
Peoplefacts	Recruitment	\$	34.49
R & L Supply, Ltd	Heat, Vent & Ac Repairs	\$	319.75
Record Keepers Inc	Professional Services	\$	163.40
Safe Home Ltd Ptnrsh	Notes Rec Safe Home	\$	(2,709.83)
Safe Home Ltd Ptnrsh	Misc Revenue	\$	(884.26)
Safe Home Ltd Ptnrsh	Rent Subsidies	\$	10,736.00
Sanford Clinic	Miscellaneous Expense	\$	58.00
Sanford Clinic	Insurance Claims	\$	238.00
Sanford Health Plan	Insurance Admin Fee	\$	2,950.00
Sd Human Services Ce	Clinics - Auxiliary Services	\$	78.00
Sd Human Services Ce	Clinics - Auxiliary Services	\$	25.20
Sioux Falls City	Clinics - Auxiliary Services	\$	275.19
Sioux Falls City	Clinics - Auxiliary Services	\$	202.57
Sioux Falls City	Welfare Utilities	\$	65.56
Sioux Valley Energy	Electricity	\$	84.95
Sioux Valley Energy	Electricity	\$	15.97
Sioux Valley Energy	Electricity	\$	96.09
Sioux Valley Energy	Tea-Ellis Range	\$	267.26
Sioux Valley Energy	Road Maint & Material	\$	70.34
Sioux Valley Energy	Road Maint & Material	\$	70.82
Sioux Valley Energy	Electricity	\$	122.48
South Dakota Network	Telephone	\$	347.36
South Dakota Network	Telephone	\$	380.64
South Dakota Network	Data Communications	\$	421.20
South Dakota Network	Telephone	\$	380.64
Srstka, Erin	Business Travel	\$	42.00
State Of South Dakot	Bulletin Board Service	\$	180.11
State Of South Dakot	Gis Revenue	\$	2.44
State Of South Dakot	Misc Revenue	\$	8.97
State Of South Dakot	Misc Revenue	\$	26.12

05/08/2018

State Of South Dakot	Fingerprint/Tax	\$	282.28
State Of South Dakot	Mug Shots	\$	5.86
State Of South Dakot	Commitment - Hsc	\$	3,199.37
State Of South Dakot	Commitment - Hsc	\$	13,000.00
State Of South Dakot	Commitment - Redfield	\$	1,020.00
State Of South Dakot	Behavioral Health Admit Fee	\$	600.00
State Of South Dakot	Printing/Forms	\$	76.50
State Of South Dakot	Other Supplies	\$	55.00
State Of South Dakot	Education & Training	\$	746.25
State Of South Dakot	Furniture & Office Equipment	\$	240.00
State Of South Dakot	Due To Other Governments	\$	2,652,474.14
State Of South Dakot	Amts Held-Daily Scram	\$	4,328.00
State Of South Dakot	Due To Other Governments	\$	7,700.00
State Of South Dakot	Due To Other Governments	\$	7,470.00
Three In One Inc	Professional Services	\$	2,405.00
Tires Tires Tires In	Automotive/Small Equipment	\$	219.12
Tires Tires Tires In	Automotive/Small Equipment	\$	19.99
Tjn Enterprises Inc	Automotive/Small Equipment	\$	60.21
Trane	Outside Repair	\$	1,406.00
Transunion Risk & Al	Investigators Expenses	\$	62.70
Tristate Garage Door	Jail Repairs & Maintenance	\$	287.75
Tschetter & Adams La	Attorney Fees	\$	451.29
United Parcel Servic	Postage	\$	22.02
United Rentals Inc	Jdc Maintenance	\$	162.08
Vandervliet, Rodney	Business Travel	\$	50.20
Vb Falls Park Apts	Welfare Rent	\$	399.00
Vogel Motors Llc	Gas Oil & Diesel	\$	36.00
Wal-Mart Stores Inc	Pharmacies	\$	144.73
Waste Connections In	Lease-Rental Agreement	\$	148.46
Western Detention	Jdc Maintenance	\$	136.40
Xcel Energy Inc	Welfare Utilities	\$	160.55
Xcel Energy Inc	Welfare Utilities	\$	175.00
Xcel Energy Inc	Welfare Utilities	\$	253.00
Xcel Energy Inc	Welfare Utilities	\$	295.25
Yankton Area Mental	Education & Training	\$	650.00
Zep Sales & Service	Janitorial Chemical Supplies	\$	107.09
Zep Sales & Service	Small Tools & Shop Supplies	\$	301.76

## REPORT

The Minnehaha County Office of Public Advocate 2017 Annual Report was received and placed on file in the Auditor's Office.

## PERSONNEL

MOTION by Karsky, seconded by Bender, to approve the following personnel changes. 5 ayes.

1. To accept the resignation of Kay Peterson as Senior Property Technician for Equalization effective 5/11/18.
2. To hire Kellie Crossway as Tax and License Technician (10/3) for the Treasurer at \$15.98/hour effective 5/16/18.

05/08/2018

3. To accept the resignation of Dean Grimmius as Road Maintenance Team Member for the Highway effective 5/10/18.
4. To hire Phillip Larsen as seasonal Laborer for the Highway at \$13.00/hour effective 5/14/18.
5. To hire Joshua Baumann and Jordan Beers as seasonal Laborers for the Highway at \$12.75/hour effective 5/7/18.
6. To hire Damon Ayersman and Jack Hammond as seasonal Laborers for the Highway at \$12.50/hour effective 5/14/18.
7. To hire Andrew Undt as seasonal Intern for the Highway at \$13.00/hour effective 5/14/18.
8. To amend the hire date of Jacob Semansky, seasonal Intern for the Highway, to 5/14/18.
9. To amend the hire dates of Toby Orlando and Jeffrey Coome, seasonal Election Workers for Elections, to 5/8/18.
10. To hire Thomas Simmons as variable hour Deputy Public Defender for the Public Defender's Office at \$21.49/hour effective 5/14/18.
11. To hire Antoine Bedard, Sydney Wilson, Ryan Armstrong, Karina Dufoe, Alison Bakken, and Kirstie Regas as seasonal Interns for the Public Defender's Office at \$12.50/hour effective 5/14/18 to 8/3/18.
12. To end the variable hour employment of Austin Lofland as Correctional Officer for the Jail effective 5/3/18.
13. To hire Morris Forsting as seasonal Code Enforcement Assistant for Planning at \$13.00/hour effective 5/6/18 to 11/9/18.
14. To hire Robert Himrich as variable hour Parking Lot Attendant for the Sheriff's Office at \$12.00/hour effective 5/2/18.

#### Step Increases

1. Karen Weeldreyer – Tax and License Supervisor – Treasurer – 16/7 – 5/9/18 - \$23.72/hour
2. Candace Steele – Tax and License Technician – Treasurer – 10/7 – 5/13/18 - \$17.63/hour
3. Michael Newkirk – Correctional Officer – Jail – 13/7 – 3/16/18 - \$20.45/hour
4. Justin Duchene – Corrections System Operator – Jail – 9/7 – 4/18/18 - \$16.78/hour
5. Steven Lutter – Deputy Sheriff – Sheriff's Office – 17/15 – 4/5/18 - \$30.36/hour
6. Lynn Krell – Assistant Juvenile Detention Center Director – Juvenile Detention Center – 21/17 – 12/21/17 - \$3,266.40/bi-weekly
7. Daniel Kistler – Chief Building Inspector – Planning – 19/7 – 5/12/18 - \$27.51/hour

05/08/2018

## NOTICES

MOTION by Bender, seconded by Barth, to authorize the Auditor to publish a Notice of Hearing on May 29, 2018, for a Retail On-Off Sale Malt Beverage License application submitted by MJC Holdings, LLC dba Chaser's Food & Spirits. 5 ayes.

MOTION by Bender, seconded by Karsky, to authorize the Auditor to publish a Notice of Hearing on May 29, 2018, for a Retail On-Off Sale Malt Beverage License application submitted by M&M Gaming Inc. dba State Line Casino. 5 ayes.

MOTION by Beninga, seconded by Bender, to authorize the Auditor to publish five (5) Notice of Hearings on May 29, 2018, for Retail On-Off Sale Malt Beverage License applications submitted by Crooks Conservation & Gun Club Inc., Sioux Empire Fair Association Inc., Sioux Falls Campgrounds Inc., Uncle Ed's Specialty Meats Inc., and Wall Lake Oil Co. 5 ayes.

## ABATEMENT HEARING

Craig Dewey, Assistant Commission Administrative Officer, gave a briefing on and was present for the public hearing regarding the following property tax abatement application: Dan and Char Roth, RDID 86828, in the amount of \$2,335.49, representing owner occupied status, 2016 and 2017 property taxes, property legally described as Lots 4A & 4 Block 4 Songbird Addn to City of Sioux Falls, located at 709 N Blue Bell Lane, Sioux Falls. The Sioux Falls City Council denied the abatement on March 7, 2018. On April 3, 2018, the Minnehaha County Commission approved the abatement. The abatement was sent back to the City where it was denied on April 18, 2018. Char Roth, property owner, spoke on the request for an abatement and was available to answer Commissioner questions. Commissioner Beninga spoke on being in favor of approving the abatement due to his concerns regarding notification, the applicants being their own contractors, and that there is no reason not to apply for owner occupancy. MOTION by Beninga to approve the abatement for RDID 86828 in the amount of \$2,335.49. Motion died for lack of a second. Commissioner Bender expressed her opposition to the abatement due to a lack of legal basis for approval. Upon the request of Commissioner Karsky, Margaret Gillespie, Senior Deputy State's Attorney, spoke on potential past precedence regarding this type of abatement. Ryan Sage, City of Sioux Falls Attorney, spoke on the City's opposition of the abatement and stated a letter was sent to the County Commission regarding the City's position. Theresa Stehly, City Councilor, stated she voted to approve the abatement when it came before the City Council and commented on still being in favor of approving the abatement. John Cunningham, 4904 S Oxbow Ave, Sioux Falls, commented on the County's notification process. Commissioner Barth concurred with Commissioner Bender and commented on being in favor of denial. Commissioner Heiberger commented on being in favor of approving the abatement. MOTION by Karsky, seconded by Barth, to deny the following property tax abatement application: Dan and Char Roth, RDID 86828, in the amount of \$2,335.49, representing owner occupied status, 2016 and 2017 property taxes, property legally described as Lots 4A & 4 Block 4 Songbird Addn to City of Sioux Falls, located at 709 N Blue Bell Lane, Sioux Falls. 3 ayes. Commissioners Beninga and Heiberger voted nay.

## PRESENTATIONS

John Parker, District Manager of the Minnehaha County Conservation District, presented on the organization's activities and programs.

## AGREEMENT

DJ Buthe, Highway Superintendent, presented an agreement between Minnehaha County and the South Dakota Department of Transportation for the 2018 Pavement Striping Program, Project #P00209(00)217 PCN 04LP. The project would allow approximately 207 miles of County roads to be striped. The estimated total cost for the

05/08/2018

project is \$178,136.61. The County's portion of this total is \$138,380.86. MOTION by Barth, seconded by Karsky, to authorize the Chair to sign the agreement between Minnehaha County and the South Dakota Department of Transportation for the Pavement Striping Program, Project #P00209(00)217 PCN 04LP, at a total cost to the County of \$138,380.86. 5 ayes.

#### BRIEFING

DJ Buthe, Highway Superintendent, introduced Jason Kjenstad, HDR Inc. Project Engineer. Mr. Kjenstad gave a briefing on the Northeast Area Transportation Study and the public meetings that have been and will be conducted regarding the study.

#### LIAISON REPORT

Commissioner Bender reported on the May 7, 2018, Homeless Advisory Board meeting where trends in the area and the future of the board were discussed. Commissioner Barth commented on a police ride along where intoxicated individuals had to leave the Bishop Dudley House.

Commissioner Barth reported on attending a presentation by Senator Mike Rounds at the Sioux Falls Area Chamber of Commerce with Craig Dewey, Assistant Commission Administrative Officer, and Commissioner Karsky.

Commissioner Heiberger reported on attending the Mickelson Highway groundbreaking ceremony in Hartford, SD with Commissioner Barth.

#### OLD BUSINESS

Commissioner Heiberger stated the Minnehaha County Area Tour will take place on May 8, 2018, following the Commission Meeting.

MOTION by Barth, seconded by Karsky, to adjourn. 5 ayes.

The Commission adjourned until 10:00 a.m. on Tuesday May 8, 2018.

#### APPROVED BY THE COMMISSION:

Cindy Heiberger  
Chair

#### ATTEST:

Olivia Larson  
Deputy Auditor